



@DOC™ : corporate license plan



the smarter alternative™  
GLOBAL GRAPHICS®

## Corporate Licensing Plan

### TERMS & CONDITIONS FOR COMMERCIAL & GOVERNMENT ORGANIZATIONS

#### What is the Corporate Licensing Plan (CLP)

The Global Graphics CLP is a simple volume licensing program applicable to the gDoc range of products that is primarily designed for commercial and government organizations with 500 employees or more.

The CLP is a cost efficient way of purchasing multiple end user licenses while benefiting from significant discounts. The CLP will enable you to establish your applicable discount level for future purchases of gDoc products from your preferred Corporate Licensing Centre.

In signing up to the CLP you will be entitled to license, at no additional charge, Global Graphics' market leading PDF creation technology - gDoc Creator. By deploying gDoc Creator™ you can benefit from Enterprise wide PDF creation for all users within your organization at no additional charge. You will also receive knowledge base support via Global Graphics web support pages at no additional charge.

If you purchase gDoc™ Fusion licenses under the CLP you will be entitled to receive technical support and maintenance services at no additional charge during the Term of the CLP as described below.

#### Availability of CLP

The CLP is available through all participating Global Graphics Corporate Licensing Centers ("CLC"). The CLC will fulfill any order directly with you or via your preferred reseller.

Alternatively, contact your Global Graphics account manager who will put you or your preferred reseller in touch with the most appropriate Global Graphics CLC.

#### Products available for purchase via CLP

The following products are currently available for purchase via the CLP:

gDoc™ Fusion

gDoc PDF Server™

Other Global Graphics products will be added to the CLP from time to time. Global Graphics will notify you of the availability of any new products under the CLP by email.

All products are available in ESD (electronic software delivery) format.

#### Pricing

For applicable pricing please contact your preferred CLC. Your preferred CLC is free to determine their own prices for the gDoc™ range of products.

#### Currencies

Pricing may vary depending on exchange rate fluctuations and other factors and therefore we cannot guarantee that the gDoc pricing will be the same worldwide. The applicable currency is determined by the location of the end user. By way of illustration, an order for an end user based in Germany would be subject to the Euro Price List.

#### How do we calculate your discount level?

##### a. Commercial Entities

If you are a commercial entity, your discount level will be determined by the total number of employees in your organization regardless of where they are

located. See table below. A member of the Global Graphics sales team or your preferred CLC can help you with establishing your correct discount level. If your organization is located in more than one country your discount level will apply worldwide.

The table below indicates the standard CLP tiers:

Level	Total Number of Employees
Level 0	500 to 1,499
Level 1	1,500 to 4,999
Level 2	5,000 to 14,999
Level 3	15,000 and above

##### b. Government Entities

Government discount levels are also determined by the number of employees in your organization/department. Contact your CLC for details of your applicable discount.

#### Improving your discount level

You may increase your discount level by combining with your parent company, subsidiaries and affiliates. You will need to detail all participating parent company, subsidiaries and affiliates on your enrolment form. You will be responsible for ensuring that any parent company, subsidiary or affiliate complies with the terms and conditions of the CLP.

For the purposes of the CLP, a parent company, subsidiary or affiliate means any entity which directly or indirectly owns or controls your organization, is owned or controlled by your organization, or is under common ownership or common control by your organization, as the case may be.

#### Convenient license acquisition process

All products are offered in ESD format. Installation is straightforward with one software serial number per product being issued to you. The software serial number is automatically registered with Global Graphics and all future end user license purchases are recorded against this serial number. You will need to ensure that the software serial number is adequately safeguarded in order to avoid potential misuse.

#### Orders

You will need to quote your CLP Reference Number each time you place any orders with your preferred CLC for end user licenses, upgrades or maintenance contracts.

#### Number of licenses in use in your organization

You must make sure that the number of end user licenses in use in your organization (or that of your parent company, subsidiaries or affiliates) is consistent with the number of licenses actually purchased by your organization from time to time. You and your parent company, affiliates and subsidiaries will need to retain accurate records of the number of end user licenses that you have deployed for verification purposes.

You must not exceed the total number of end user licenses indicated on any purchase order(s) previously issued by you without notifying your nominated CLC and ordering and paying for any additional licenses that you are using. You must issue orders for end user licenses in the same month that you install, use or deploy end user licenses.



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## Audit

In order to confirm your license usage, Global Graphics or an independent certified auditor; may conduct an audit once a year to confirm that your deployment of end user licenses is consistent with the number of end user licenses you have ordered. We will provide you with written notice of our requirement to undertake an audit, but in any event it will not be less than 30 days notice. We will try and schedule an audit at a time that is convenient to you and any such audit shall not unreasonably interfere with your normal business operations. With respect to any portion of the gDoc range of products licensed from third parties, Global Graphics reserves the right to assign its right to audit your license usage to its third party licensor(s).

## End User License Agreement (EULA)

All software products licensed under the CLP are subject to the applicable EULA accompanying the products. The EULA will be an on-line electronic license that you will need to accept prior to installing or using the software. In the event of any direct conflict, the terms and conditions of the CLP take precedence over the EULA.

## CLP Term

The CLP commences on the date that you activate your CLP membership and continues for a minimum period of two (2) years. Thereafter, your CLP membership will continue until either you or Global Graphics give notice of

termination by providing thirty (30) days prior written notice. Global Graphics may suspend or terminate your CLP membership at any time if you do not abide with the CLP terms and conditions.

## CLP Reference Number

After you have signed and submitted your enrolment form, you will receive an email from Global Graphics providing you with details of how to activate your CLP membership. After your CLP membership has been activated Global Graphics will send you an email to confirm your CLP Reference Number.

## Additional terms and conditions

Global Graphics will have the right to use your name and/or logo throughout the term of the CLP for the sole purposes of describing you as a customer of Global Graphics and a participant in the CLP. Global Graphics reserves the right to modify the terms and conditions of the CLP at anytime, subject to providing you with thirty (30) days prior written notice. If you do not wish to accept the modifications to the CLP you may terminate the CLP by providing written notice to Global Graphics.

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## Maintenance & Support Services

### gDoc Fusion – Maintenance & Support Services

#### Buy gDoc Fusion and benefit from maintenance & support services, including upgrade protection, at no additional charge

If you purchase any gDoc Fusion licenses under the CLP you will be entitled to receive technical support and maintenance at no additional charge during the Term of the CLP. As part of Global Graphics maintenance and support services you will receive updates, patches and upgrades made available by Global Graphics from time to time in accordance with Global Graphics normal release schedule. You will also be entitled to receive technical support via email directly from Global Graphics in addition to the knowledge base gDoc web support pages.

If your CLP agreement expires or is terminated, Global Graphics maintenance & support services will terminate with immediate effect. However, you may elect to continue to receive maintenance and support services from Global Graphics, provided you pay for such services in accordance with the then current price list. Alternately, if you do not wish to purchase maintenance & support services, you may elect to purchase upgrades when commercially available from Global Graphics, subject to an additional upgrade fee. Please contact your preferred CLC for pricing information.

### gDoc Creator – Maintenance & Support Services

Knowledge base support for gDoc Creator is available via Global Graphics gDoc support web pages at no additional charge. Provided that you have deployed 100 or more gDoc Creator licenses you may also elect to purchase email support from Global Graphics in accordance with the then current price list. Please contact your preferred CLC for pricing information.

### gDoc PDF Server™ – Maintenance & Support Services

Maintenance and Support services applicable to gDoc Server are chargeable in accordance with the then current price list. Please contact your preferred CLC for pricing information.

## Upgrades

If you do not wish to purchase maintenance services, you may purchase Upgrades when commercially available from Global Graphics subject to an additional Upgrade fee. Purchasing Upgrades will count towards the calculation of your discount level. Please contact your preferred CLC for pricing information.

**Any maintenance & support services provided to you under the CLP are subject to Global Graphics then current maintenance & support terms and conditions. For full details of Global Graphics maintenance & support terms and conditions visit our website:**

<http://www.globalgraphics.com/en/gdoc/maintenance-terms-conditions>



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## Enroll

If you agree with the CLP terms and conditions and polices described above and you wish to participate in the CLP, please complete and sign this Global Graphics Enrolment Form and mail to one of our offices below.

Your enrolment is subject to approval by Global Graphics. When approved you will receive a countersigned and approved copy of this form. Remember that the CLP applies to commercial and government organizations only and not to educational customers or resellers.

Please complete all fields that apply to you.

### 1. Your company name and address

Company name

Address

City

State/Province

Zip/Postal code

Country

### 2. Contact details

Contact name

Job title

Contact email

Contact telephone number

### 3. Preferred Corporate Licensing Center (CLC)

Please provide the name of your preferred supplier who you intend to place your CLP orders with

I agree with the CLP terms and conditions described above and I wish to enroll

Signature

This section will be completed by Global Graphics

Approved by Global Graphics

Signature



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